



# Tuition and Fee Form

## Important Dates for the Upcoming School Year:

- **January 1<sup>st</sup>** - Open Registration Begins for New Families
- **March 15<sup>th</sup>** - Pre-Authorized Debit Forms and Tuition and Fee Forms **Due**
- **March 31<sup>st</sup>** - Tuition Assistance Program and Scholarships (TAPS) Applications **Due**
- **April 1<sup>st</sup>** - Supply and Activity Fees **Due** (non-refundable)
- **April 1<sup>st</sup>** - Withdrawal Forms **Due** (if applicable)
- **April 25<sup>th</sup>** - TAPS Finalized
- **May 1<sup>st</sup>** - Tuition & Volunteer Opt-Out Yearly Fee **Due**; Deposit **Due upon Acceptance**

*\* All accounts must be in good standing. Any family in arrears to PSS will not be eligible for TAPS and may have their continuous enrollment suspended. If you are in arrears, please make an appointment with the executive director before March 1<sup>st</sup> of the current school year. Please note: TAPS may be revoked if the account is not in good standing at any time.*

*\*\* All fees or signed payment schedules **MUST** be received by the deadlines or your child's spot will be considered open.*

*\*\*\* All fees and tuition payments will only be accepted through our Pre-Authorized Debit system.*

## Fee Breakdown

### **1. Supply And Activity Fees (Non-refundable): JK to Year 6**

- \$350 total (\$150 Supply Fee + \$200 Activity Fee)

### **2. Supply And Activity Fees (Non-refundable): Taproots**

- \$750 total (\$150 Supply Fee + \$600 Activity Fee)

### **3. New Student Registration Fee (Non-refundable)**

- \$150 One Time Fee/New Student

### **4. Deposit (Refundable):**

- \$1000 Due upon acceptance at PSS (may be paid lump sum or Monthly);
- Returned at the end of your PSS journey if yearly volunteer requirements met and your account is in good standing.

### **5. Volunteer Opt Out Fee (Non-refundable)**

- \$1000 Fee/year (if choosing to opt out of volunteer requirements)



As a qualified independent school, Prairie Sky School receives partial funding from the Saskatchewan Ministry of Education. Tuition fees cover 30% of costs to run our programs. The remaining portion (up to 50%) is raised by countless volunteers through fundraising, donations, and sponsorships that are managed by the PSS Scholarship Foundation. **Every Prairie Sky School student receives subsidized tuition through this fund.**

## **Tuition Breakdown**

### **1. Full Tuition:**

- \$3,500/year Junior Kindergarten/Kindergarten (Two Full Days/Week)
- \$5,000/year Junior Kindergarten/Kindergarten (Four Full Days/Week)
- \$5,000/year for Years 1 to 8

### **2. Sibling Discount**

- Two Children = 20% reduction of full tuition
- Three or More Children = 30% reduction of full tuition

i.e. Three Children @ \$5,000 = \$15,000 X 30% reduction = \$10,500

### **3. Non-Saskatchewan Residents**

- \$5,000/year for Half-Time Junior Kindergarten (Two Mornings/Week)
- \$8,750/year for Full-Time Junior Kindergarten (Two Full Days/Week)
- \$8,750/year for Kindergarten (Two Full Days/Week)
- \$12,500/year for Years 1 to 8

\* The Saskatchewan Ministry of Education does not provide funding for *Non-Saskatchewan Residents*.

\*\* *Please note: International Students with visas are considered Saskatchewan Residents.*

### **4. Late Enrolment**

Students enrolled after September 1st of the current school year will be subject to a 50% increase in tuition for the academic year due to the Saskatchewan Ministry of Education's funding enrolment deadline (increase is subject to budget allocation and the discretion of the Executive Director, please contact us).



## **Payment Options**

### **1. Lump Sum Payment Option:**

- Full Tuition Due by May 1<sup>st</sup> (10% Non-refundable); (for new students accepted after May 1st, tuition due upon acceptance)
- Tuition must be paid through Pre-Authorized Debit.

### **2. Semester Payment Option: Surcharge of 5%**

- Half Tuition Due by May 1st (10% Non-refundable); (for new students accepted after May 1st, half tuition due upon acceptance)
- Half Tuition Due by October 1st
- Tuition must be paid through Pre-Authorized Debit.

### **3. Monthly Payment Option: Surcharge of 10%**

- September Tuition Due by May 1st (Non-refundable); (for new students accepted after May 1st, tuition due upon acceptance, payment plan adjusted)
- October through June Tuition Due by the 1st of the month from June 1<sup>st</sup> of the current year through February 1<sup>st</sup> of the Upcoming School Year.
- Tuition must be paid through Pre-Authorized Debit.

*\*Fees and tuition will be directly debited from the parent/guardian(s) identified as the financial designate(s).*

*\*\*PSS is not responsible for financial arrangements between parents/guardians (please see PSS Tuition and Fee Policy) and only one account will be debited.*

## **Tuition Assistance Program and Scholarships (TAPS)**

The purpose of the Tuition Assistance Program and Scholarships is to ensure Prairie Sky School remains accessible for families of all income levels. The TAPS program is funded through fundraising and donations. Families must apply for TAPS to be considered. Income verification must be submitted before rates are approved.

TAPS is based on gross income, number of dependents, assets, other sources of income, etc. (as indicated on the application form) as well as scholarship specific criteria. We trust that everyone who applies will report all sources of income honestly. We encourage families to think of the tuition they pay as a contribution to their children's education and life experiences. PSS recognizes that all families, despite personal income, undergo monetary and lifestyle transformations in order for their children to have the best education they can.

The TAPS Committee will hold personal financial information, including family TAPS rates, confidentially. Otherwise, TAPS information will only be available in summary form. (Please fill out any TAPS applications pertaining to your family).



## **Student Information (please print)**

Student #1's Full Legal Name(s): \_\_\_\_\_

Student #2's Full Legal Name(s): \_\_\_\_\_

Student #3's Full Legal Name(s): \_\_\_\_\_

## **Guardian Information**

For business purposes only, list all parents/guardians that are the financial designates.

Parent/Guardian's Full Legal Name: \_\_\_\_\_

Parent/Guardian's Full Legal Name: \_\_\_\_\_

Parent/Guardian's Full Legal Name: \_\_\_\_\_

Parent/Guardian's Full Legal Name: \_\_\_\_\_

**Please visit our website to review PSS' Admittance, Fees, Tuition, Withdrawal, Volunteer, etc. and all other PSS Policies & Procedures.**

**Please read the below carefully and print, sign and date in acceptance of all fees, tuition, and to abide by all PSS Policies and Procedures.**

**Parents/Guardians are responsible at all times to read, abide by, and stay-up to date on all PSS Policies and Procedures (such as, but not limited to, current, new and revisions). PSS Policies and Procedures are accessible on our website and reminders of current, new or revised policies are sent out in the monthly Skylark Newsletter and through admin emails.**



## Policy and Procedures Contract

**1. I/We have read all PSS Policies and Procedures.**

(Such as, but not limited to, current (Admissions, **Tuition & Fees**, Suspension/Expulsion, **Withdrawal**, Volunteer, Ethical Way of Being, etc.), new and any revisions)

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

**2. I/We agree to abide by all PSS Policies and Procedures.**

(Such as, but not limited to, current, new and any revisions)

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

**3. I/We agree to stay up-to-date on all PSS Policies and Procedures.**

(Such as, but not limited to, current, new and any revisions)

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

**4. I/We agree to read all PSS Communications.**

(Such as, but not limited to Skylarks, Website, Admin Emails, Curriculum Letters, Board Newsletters, Teacher/Principal/Admin Letters, bulletin boards)

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

**5. I/We agree to actively participate in the PSS community.**

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

**6. I/We agree to actively participate in PSS fundraising.**

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

**7. I/We agree to actively participate in open communication with PSS students/staff/board/community.**

(Such as, but not limited to, Talking Circles, Support Meetings, Goal Setting Conferences, Student Led Conferences, Community Cafés, Town Halls, Peace Processes)

\_\_\_\_\_  
(Initial)

\_\_\_\_\_  
(Initial)

Name of Parent/Guardian (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(dd/mm/yy)

Name of Parent/Guardian (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(dd/mm/yy)



# Financial Contract

**I/We agree to pay the following fees/tuition to Prairie Sky School by the above deadlines:**

**1. Supply and Activity Fees of for my/our child(ren):**

- \$750/year for Taproots Students
- \$350/year for JK/K and Years 1 through 6

**2. One time New Student Fee (if applicable) of \$150 for my/our child(ren).**

**3. One time Deposit\* of \$1000 for my/our child(ren):**

- Lump Sum Payment Deposit Option (no additional charge for deposit only)
- Monthly Payment Option (no additional charge for deposit only)

\*MUST BE PAID PRIOR TO YOUR CHILD(REN) STARTING PSS.

**4. Volunteer Opt-Out Fee of \$1000/year:**

- I/We choose to meet our yearly volunteer commitment.
- I/We choose to Opt-Out of our Yearly Volunteer Commitment and have our tuition increased by \$1000/year.

**5. Yearly Tuition of \$\_\_\_\_\_ for my/our child(ren). Yearly Tuition will be paid via:**

- Lump Sum Payment Option (no additional charge)
- Semester Payment Option (5% additional charge) = \$\_\_\_\_\_
- Monthly Payment Option (10% additional charge) = \$\_\_\_\_\_

***Please Note:*** If applying for TAPS, the executive director will fill out the tuition amounts then have parent/guardian sign.

*Please speak with the Executive Director if you require an individualized payment plan. We work diligently with our community to ensure PSS remains accessible to everyone.*

Name of Parent/Guardian (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(dd/mm/yy)

Name of Parent/Guardian (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(dd/mm/yy)